

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 4/27/2018

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Mary E Leonard
Zendi F Meharry

BOARD MEMBERS ABSENT: John H Williams
Cathy Hart

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Admin. Support Manager
Eric Nelson, Board Prosecutor
Lori Peel, Investigative Unit Manager
Joan Callahan, Legal Counsel
Betsy Duncan, Technical Records Specialist II

The meeting was called to order at 9:09 AM MDT by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Meharry made a motion to approve the minutes of 1/11/18 and 3/18/18. It was seconded by Ms. Leonard. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit proposed law changes to the Governor's Office is mid-July 2018 and the deadline to submit proposed rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session.

Senate Bill 1316 was introduced in the Senate on February 19. Some designated Board members met with Senators Burgoyne and Den Hartog on February 26 and the Senators said they would like to see comments or proposed amendments. Suggested amendments/comments were provided to them on February 27. Some of the proposed amendments were put into the bill and it passed the Senate on March 12 and the House on March 21. The bill will become law without the Governor's signature and will go into effect July 1.

House Bill 623 passed the House March 6 by a vote of 47-23 and was sent to the Senate. Designated members of Boards served by the Bureau were contacted and reviewed the bill. A letter expressing concerns about House Bill 623 was prepared and signed by 28 of the designated Board members. It was addressed and delivered to Senator Patti Ann Lodge, chair of the Senate Judiciary and Rules Committee, on March 12. The bill was not heard in the Senate.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$37,590.24 as of 3/31/18.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number NHA-2018-1. After discussion, Ms. Meharry made a motion to close the case with an advisory letter to the licensee. It was seconded by Ms. Leonard. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

Ms. Peel reviewed the Voluntary Surrender Process and the Collections Process.

OLD BUSINESS

The Board reviewed the To Do List. Items requiring action are on the meeting agenda.

EXECUTIVE ORDER

The Board reviewed a rough draft of the Executive Order response. Bureau staff will make modifications as directed by the Board. Ms. Meharry will work with Ms. Eavenson to draft the Assessment of Public Interest report section. The Board directed Ms. Eavenson and the Board specialist to work with Mr. Thompson to prepare the final draft for review and final approval at the 6/1/18 meeting.

SUBCOMMITTEE REPORT

Mr. Thompson reported on the status of the subcommittee which considered the possibility of combining the Idaho Board of Examiners of Residential Care Facility Administrators (RCA) and the Idaho Board of Examiners of Nursing Home Administrators (NHA) and determined it was not feasible due to cost and other factors. Ms. Cory will follow up with the RCA Board on the issue of providing a license type for temporary purposes for that Board.

NEW BUSINESS

NEXT MEETING was scheduled for June 1, 2018 at 9:00 AM MDT.

IMPLEMENTATION OF HOUSE BILL 409

Mr. Hales discussed the legislation which reduced the hours from 1,000 hours to 500 hours for the Administrator-in-Training program. Ms. Meharry made a motion directing Mr. Hales to update the Board rules to implement the change on July 1. It was seconded by Ms. Leonard. Motion carried.

Ms. Hall and Mr. Hales will draft letters for those who are currently in the Administrator-In-Training program to advise them to implement the change. The Board Chair will review and approve the drafts.

EXECUTIVE SESSION

Ms. Meharry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Leonard. The vote was: Ms. Leonard, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

Ms. Meharry made a motion to come out of executive session. It was seconded by Ms. Leonard. The vote was: Ms. Leonard, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

APPLICATIONS

Ms. Meharry made a motion to approve the submitted quarterly reports except for NHAIT 3059, which will be held pending completion of the summary report. It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve all submitted continuing education for reinstatement. It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve the following for licensure:

GUTHMILLER TREVOR	NHAA 1192
TRUMP DARRICK	NHAA 1196

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve the following for examination:

MOREHOUSE SCOTT
NEUBAUER MICHAEL

NHAA 1188
NHAA 1195

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to deny licensure to the following based upon Licensure Rule 24.09.01.400.02 which requires that trainees must work in an Idaho-licensed nursing home setting:

901157423

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve a designee application for the following, pending receipt of additional documentation:

901157547

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve the following for examination, pending receipt of additional documentation:

901118116

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve the following as an Administrator-in-Training, pending receipt of additional documentation and notification of the rule change for hours of training:

901158311

It was seconded by Ms. Leonard. Motion carried.

CONTINUING EDUCATION COURSES

Ms. Meharry made a motion to approve the following CE courses provided by Idaho Hospital Association:

Behavioral Healthcare	1.5 hours
Leading a Culture of Safety	1.5 hours
Achieving a Culture of Zero Violence	1.5 hours

It was seconded by Ms. Leonard. Motion carried.

Ms. Meharry made a motion to approve the following CE courses provided by Qualis Health at the Idaho Patient Health and Quality Improvement Conference, held April 19-20:

Building in Improvement Rather Than Bolting On Quality	4.5 hours
Successful Opioid Prescribing	1 hour
Idaho Office of Drug Policy Opioid Misuses and Overdose Strategic Plan Overview	2.75 hours

It was seconded by Ms. Leonard. Motion carried.

ADJOURNMENT

Ms. Leonard made a motion to adjourn the meeting at 12:50 PM MDT. It was seconded by Ms. Meharry. Motion carried.

Joshua R Thompson, Chair

John H Williams

Cathy Hart

Mary E Leonard

Zendi F Meharry

Tana Cory, Bureau Chief